

TRINITY MENNONITE CHURCH - Funding Requisition

Date: _____ Cheque Payable to: _____

Costs charged to Committee: _____

	Total before GST	GST	Total	Budget Line Item or Cost Description
Invoice or Receipt #1			-	
Invoice or Receipt #2			-	
Invoice or Receipt #3			-	
Invoice or Receipt #4			-	
			-	Total Amount Requested

Receipts: attached
 to follow
 not applicable or not available (please explain) _____

Payment Options: no hurry - whenever it makes sense
 standard terms - end of month if >\$100, otherwise end of quarter
 as soon as possible (please explain) _____

(Printed Name) _____
(Signature)
Authorized Committee Chairperson or Designated Representative

TRINITY MENNONITE CHURCH - Funding Requisition

Date: _____ Cheque Payable to: _____

Costs charged to Committee: _____

	Total before GST	GST	Total	Budget Line Item or Cost Description
Invoice or Receipt #1			-	
Invoice or Receipt #2			-	
Invoice or Receipt #3			-	
Invoice or Receipt #4			-	
			-	Total Amount Requested

Receipts: attached
 to follow
 not applicable or not available (please explain) _____

Payment Options: no hurry - whenever it makes sense
 standard terms - end of month if >\$100, otherwise end of quarter
 as soon as possible (please explain) _____

(Printed Name) _____
(Signature)
Authorized Committee Chairperson or Designated Representative